

Tasking Memorandum No. 00-99

Memorandum For Cdrs DCMDs, DCMC CAOs

Subject: DCMC Group leaders Conference February 28-March 3,2000

Date: January 27,2000

Suspense Date: February 11,2000

Target Audience: TAG Chiefs and Group Leaders

Requirement(s):

- I am writing to let you know about the DCMC Group Leaders Conference being held February 28 through March 3,2000. The conference will be held in Boston at the Marriott Long Wharf. Reservations must be made prior to February 11, 2000 by calling (617) 227-0800. Attendees should take a taxi or the subway from the airport to the hotel. The parking cost at the hotel is \$30 per day.
- We would like two representatives from each Contract Administration Office (Technical Assistance Group Chief, and Operations Group Chief) to attend.
- Attendees will soon be able to register for the conference online, and obtain more specifics via DCMC Home page (<http://www.dcmc.hq.dla.mil/>) by clicking on "Events". Conference presentation slides will not be available as handouts at the conference. Therefore, attendees must visit the home page in advance to download and print any presentations they wish to bring with them. The web page is under construction and should be up shortly.

Point of Contact for Further Information:

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